

Annual Report

(For Class A & B Water Utilities)

Of

(Exact legal name of Respondent)

(Address of Respondent)

TO THE

NEW MEXICO

PUBLIC REGULATION COMMISSION

FOR THE

YEAR ENDED DECEMBER 31, 20__

Long Term Debt (Accounts 221 -- 224)

Line No.	Note Identification	To Whom Issued	PRC Decision No.	Date Issued	Date of Maturity	Principal Amount	Amount Outstanding		Per Balance Sheet	Interest for Year		
							Principal	Deferred Interest		Rate	Amount	
1.						\$	\$	\$		%	\$	
2.												
3.												
4.												
5.												
6.												
7.												
8.												
9.												
10.												
11.												
12.												
13.												
14.												
15.												
16.												
17.												
18.												
19.												
20.												
21.												
22.												
23.												
24.												
25.												
26.												
27.												
28.												
29.												
30.												
31.												
32.												
33.	Total											
34.	Less Advance Payments Unapproved (Account 227)											
35.	Total											

Report for Year Ended December 31, 20__
OFFICERS AND DIRECTORS

Report below the officers and directors of respondent at end of year. If there were any changes during year, show title, name, and address of previous officer or director and date of change. List officers first, then directors, listing twice officers who are also directors.

Line No.	Name (a)	Official Title (b)	Principal Business Address (c)
1.			
2.			
3.			
4.			
5.			

1. State number of meeting of board of directors held during year:

2. State number of directors required to constitute a quorum:

3. State total amount of directors fees paid during year:

SECURITY HOLDERS AND VOTING POWERS

Report below the names and addresses of the 9 security holders of the respondent who, at the end of the year, had the highest voting powers in the respondent, and state the number of votes which each would have had a right to cast on that date, if a meeting were then in order. If any such holder held in trust, give the known particulars of the trust.

Line No.	Nature of Security Holder (a)	Address of Security Holder (b)	Number Of Votes At End Of Year			
			Total number of Votes (c)	Common Stock (d)	Preferred Stock (e)	Other Securities with Voting Power (f)
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

IMPORTANT CHANGES DURING THE YEAR

Hereunder give particulars concerning the matters indicated below. Make the statements explicit and precise and number them in accordance with the inquiries. Each inquiry must be answered. However, if the word "none" states the fact it may be used in answering any inquiry, or if information is given elsewhere in the report which answers any inquiry, reference to such other schedule will be sufficient.

1. Changes in, and additions to, franchise rights, describing (a) the actual consideration given therefore, and (b) from whom acquired. If acquired without the payment of consideration, state that fact.
2. Acquisition of other companies and associations or organizations, reorganization, merger, or consolidation with other companies, associations, or organizations, giving names of companies, associations, or organizations involved, particulars concerning the transactions, and reference to commission authorization, if any.
3. Purchase or sale of operating units or systems, specifying items, parties, dates, and also reference to Commission authorization, if any.

4. Important extensions of system, giving location, new territory covered by distribution system, and dates of beginning operations.
5. Estimated increase or decrease in annual revenues due to important rate changes, giving basis of estimate and stating amounts of increase or decrease and number of customers affected for each revenue classification.
6. Obligation or liability incurred or assumed by respondent as guarantor, endorser, surety, or otherwise, for the performance by another of any agreement or obligation, excluding ordinary commercial paper maturing on demand or not later than 1 year after date of issue, and giving Commission authorization, if any.
7. Changes in articles of incorporation or amendments to charter or amendments of articles of organization in the event the respondent is not a corporation.
8. Additional matters of fact (not elsewhere provided for) which the respondent may desire to include in its report.

COMPARATIVE BALANCE SHEET
ASSETS AND OTHER DEBITS

Line No.	Account No.	Title Of Account (a)	Balance Beginning Of Year (b)	Balance End Of Year (c)
1.		UTILITY PLANT		
2.	100--107	Utility Plant	\$	\$
3.	110--116	Less: Accumulated Provision for Depreciation and Amortization of Utility Plant		
4.	117--118	Utility Plant Acquisition Adjustments		
5.	119	Other Utility Plant Adjustments		
6.		Net Utility Plant		
7.		OTHER PROPERTY AND INVESTMENTS		
8.	121	Non-utility Property (Less: Account 122, Accumulated Provision for Depreciation and Amortization) Acct.121 \$ _____ Acct.122 \$ _____ (Net)		
9.	123	Investment in Associated Companies		
10.	121	Other Investments		
11.	125--128	Special Funds		
12.		Total Other Property and Investments		
13.		CURRENT AND ACCRUED ASSETS		
14.	131	Cash		
15.	132--134	Special Deposits		
16.	135	Working Funds		
17.	136	Temporary Cash Investments		
18.	141	Notes Receivable		
19.	142	Customer Accounts Receivable		
20.	143	Other Accounts Receivable		
21.	144	Accumulated Provision for Uncollectible Accounts -- Cr		
22.	145	Notes Receivable from Associated Companies		
23.	146	Accounts Receivable from Associated Companies		
24.	150--163	Materials and Supplies		
25.	165	Prepayments		
26.	170--174	Other Current and Accrued Assets		
27.		Total Current and Accrued Assets		
28.		DEFERRED DEBITS		
29.	181	Unamortized Debt Discount and Expenses		
30.	182	Extraordinary Property Losses		
31.	183--186	Other Deferred Debits		
32.		Total Deferred Debits		
33.		Total Assets and Other Debits		

Remarks:

**COMPARATIVE BALANCE SHEET
LIABILITIES AND OTHER CREDITS**

Line No.	Account No.	Title Of Account (a)	Balance Beginning Of Year (b)	Balance End Of Year (c)
1.	[218]	PROPRIETARY CAPITAL		
2.	[201-203]	Common Capital Stock or Non-Corporate Proprietorship	\$	\$
3.	204--206	Preferred Capital Stock		
4.	207--211	Other Paid-In Capital		
5.	212	Installments Received on Capital Stock		
6.	213	Discount on Capital Stock		
7.	214	Capital Stock Expense		
8.	215	Appropriated Earned Surplus		
9.	216	Unappropriated Earned Surplus		
10.	217	Reacquired Capital Stock		
11.		Total Proprietary Capital		
12.		LONG-TERM DEBT		
13.	221--222	Bonds		
14.	223	Advances from Associated Companies		
15.	224	Other Long-Term Debt		
16.		Total Long-Term Debt		
17.		CURRENT AND ACCRUED LIABILITIES		
18.	231	Notes Payable		
19.	232	Accounts Payable		
20.	233--234	Payables to Associated Companies		
21.	235	Customer Deposits		
22.	236	Taxes Accrued		
23.	237	Interest Accrued		
24.	238--242	Other Current and Accrued Liabilities		
25.		Total Current and Accrued Liabilities		
26.		DEFERRED CREDITS		
27.	251	Unamortized Premium on Debt		
28.	252	Customer Advances for Construction		
29.	253	Other Deferred Credits		
30.		Total Deferred Credits		
31.		OPERATING RESERVES		
32.	261	Property Insurance Reserve		
33.	262	Injuries and Damages Reserve		
34.	263	Pensions and Benefits Reserve		
35.	266	Miscellaneous Operating Reserve		
36.		Total Operating Reserves		
37.		CONTRIBUTION IN AID OF CONSTRUCTION		
38.	271	Contributions in Aid of Construction		
39.		Total Liabilities and Other Credits		

Remarks:

PLANT IN SERVICE (Account 101 or 100)

1. Do not include as adjustments, corrections of additions and retirement for the current year. Such items should be included in appropriate column (c) or (d).

Line No.	Acct. No.	Account (a)	Balance At Beginning Of Year (b)	Plant Added (c)	Plant Retired (d)	Adjustments (e)	Balance At End Of Year (f)
1.		INTANGIBLE PLANT					
2.	301	Organization	\$	\$	\$	\$	\$
3.	302	Franchise and Consents					
4.	303	Miscellaneous Intangible Plant					
5.		Total Intangible Plant					
6.		SOURCE OF SUPPLY PLANT					
7.	310	Land and Land Rights					
8.	311	Structures and Improvements					
9.	312	Collecting and Impounding Reservoirs					
10.	313	Lake, River and Other Intakes					
11.	314	Wells and Springs					
12.	315	Infiltration Galleries and Tunnels					
13.	316	Supply Mains					
14.	317	Other Water Source Plant					
15.		Total Source of Supply Plant					
16.		PUMPING PLANT					
17.	320	Land and Land Rights					
18.	321	Structures and Improvements					
19.	322	Boiler Plant Equipment					
20.	323	Other Power Production Equipment					
21.	324	Steam Pumping Equipment					
22.	325	Electric Pumping Equipment					
23.	326	Diesel Pumping Equipment					
24.	327	Hydraulic Pumping Equipment					
25.	328	Other Pumping Equipment					
26.		Total Pumping Plant					

PLANT IN SERVICE (Account 101 or 100, continued)

Line No.	Acct. No.	Account (a)	Balance At Beginning Of Year (b)	Plant Added (c)	Plant Retired (d)	Adjustments (e)	Balance At End Of Year (f)
27.		WATER TREATMENT PLANT					
28.	330	Land and Land Rights	\$	\$	\$	\$	\$
29.	331	Structures and Improvements					
30.	332	Water Treatment Equipment					
31.		Total Water Treatment Plant					
32.		TRANSMISSION AND DISTRIBUTION PLANT					
33.	340	Land and Land Rights					
34.	341	Structures and Improvements					
35.	342	Distribution Reservoirs and Standpipes					
36.	343	Transmission and Distribution Mains					
37.	344	Fire Mains					
38.	345	Services					
39.	346	Meters					
40.	347	Meter Installations					
41.	348	Hydrants					
42.	349	Other Transmission and Distribution Plant					
43.		Total Transmission and Distribution Plant					
44.		GENERAL PLANT					
45.	389	Land and Land Rights					
46.	390	Structures and Improvements					
47.	391	Office Furniture and Equipment					
48.	392	Transportation Equipment					
49.	393	Stores Equipment					
50.	394	Tools, Shop and Garage Equipment					
51.	395	Laboratory Equipment					
52.	396	Power Operated Equipment					
53.	397	Communication Equipment					
54.	398	Miscellaneous Equipment					
55.	399	Other Tangible Property					
56.		Total General Plant					
57.		Total Utility Plant in Service (to Schedule A, Page 8)					

NOTE: Give full explanation of "Adjustments, Column (e)". Please use separate sheet (s) as needed.

ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS (Account 144)

CLASS OF ACCOUNTS	BALANCE BEGINNING OF YEAR	PROVISION FOR UNCOLLECTIBLES FOR YEAR	NET CHARGES DURING YEAR		ADJUSTMENTS	BALANCE END OF YEAR
			ACCOUNTS WRITTEN OFF	COLLECTIONS OF ACCOUNTS WRITTEN OFF		
Utility Customers						
Other						
Total						

CAPITAL STOCK (Accounts 201 -- 214)

CLASSIFICATION	NUMBER OF SHARES		PAR VALUE OF SHARES	TOTAL PAR VALUE AUTHORIZED	TOTAL AMOUNT OUTSTANDING	DIVIDENDS DECLARED DURING YEAR
	AUTHORIZED	ISSUED				
			\$	\$	\$	\$

LONG-TERM DEBT (Account 221 -- 224)

NATURE OF OBLIGATION	TOTAL AMOUNT AUTHORIZED	DATE ISSUED	AMOUNT ISSUED	AMOUNT OUTSTANDING	DATE OF MATURITY	INTEREST RATE	INTEREST FOR CURRENT YEAR
	\$		\$	\$		%	\$

RESERVE FOR DEPRECIATION (Accounts 110 -- 116)

	AMOUNT
Balance at the Beginning of the Year (Credit)	\$
ADD: Amount charged for Depreciation Expense	
Other Credits in detail	
Total Credits	
DEDUCT: Book cost of plant retired	
Cost of removal	
Other Debits in detail	
Total Debits	
Balance at the End of the Year (Credit) Schedule B, Page 8	

Show detail of the "other" debits and credits to the depreciation reserve during the year on a separate sheet.

UTILITY PLANT (Accounts 101 -- 107)				
Schedule A		(Column 1)	(Column 2)	(Column 3)
Acct. No.	TOTAL UTILITY PLANT	Water Plant	Common Plant	Total Utility Plant (Column 1 & 2)
101	Utility Plant in Service	\$	\$	\$
102	Utility Plant Purchased or Sold			
103	Utility Plant in Process of Reclass			
104	Utility Plant Leased to Others			
105	Property Held for Future Use			
106	Completed Construction not Classified			
107	Construction Work in Progress			
	Total Utility Plant (to Page 3, Line 2)	\$	\$	\$

ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (Accounts 111 -- 116)				
Schedule B		(Column 1)	(Column 2)	(Column 3)
Acct. No.	TOTAL UTILITY PLANT RESERVES	Water Plant Depreciation & Amortization	Common Plant Depreciation & Amortization	Total Accumulated Provision for Depreciation & Amortization Of Utility Plant (Column 1 & 2)
111	Accumulated provision for Depreciation of Utility Plant in Service	\$	\$	\$
112	Accumulated provision for Depreciation of Utility Plant Leased to Others			
113	Accumulated provision for Depreciation of Utility Plant Held for Future Use			
114	Accumulated provision for Amortization of Utility Plant in Service			
115	Accumulated provision for Amortization of Utility Plant Leased to Others			
116	Accumulated provision for Amortization of Property Held for Future Use			
	Total Utility Plant Reserve (to Page 3, Line 3)	\$	\$	\$

MATERIALS AND SUPPLIES (Accounts 150 -- 163)

1. Report below the amount of materials and supplies at end of year under titles which are indicative of the character of the material included. Appliances for resale shall be reported as separate class of material.
2. Show in Column (c) the departments which use each class of material, and in Column (d) designate the department to which predominant use of the class of material is attributable.

A. Summary of Materials and supplies at End of Year

Line No.	Class of Material (a)	Amount End Of Year (b)	Departments which Use Material (c)	Department to which Predominant use of Material is Attributable (d)
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				

[Total of Column (b) to Page 3, Line 24]

PREPAYMENTS (Account 165)

1. Give below the particulars called for concerning each prepayment
2. Minor items may be grouped by classes, showing number of such items

Line No.	Nature of Prepayment (a)	Balance Beginning Of Year (b)	Balance End Of Year (c)
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			

[Total of Column (c) to Page 3, Line 25]

NOTES PAYABLE (Account 231)

1. Give below the particulars indicated concerning notes payable at end of year
2. Give particulars of collateral pledged, if any
3. Any demand notes should be described as such in Column (d)
4. Minor amounts may be grouped by classes, showing the number of such amounts

Payee (a)	Purpose for Which Issued (b)	Date of Note (c)	Date of Maturity (d)	Interest Rate (e)	Balance End Of Year (f)
				%	\$
TOTAL					

[Total of Column (f) to Page 4, Line 18]

TAXES ACCRUED (Account 236)

Kind of Taxes	Balance Beginning Of Year (a)	Taxes charged During Year (b)	Taxes paid During Year (c)	Adjustments (d)	Balance End Of Year (e)
	\$	\$	\$	\$	\$
TOTAL					

[Total of Column (e) to Page 4, Line 22]

NOTE: List Prepaid Taxes on Page 9, under "Prepayments."

INCOME AND EARNED SURPLUS STATEMENT

Account No.	Account (a)	Amount For Current Year (b)
UTILITY OPERATING INCOME		
400	Operating Revenues	\$
	Operating Expenses	
401--402	Operation and Maintenance Expenses	
403	Depreciation Expenses	
404--407	Amortization Expenses	
408	Taxes Other Than Income Taxes	
409	Income Taxes -- Federal & State	
	Total Operating Expenses	
	Net Operating Revenues	
412--413	Income from Utility Plant Leased to Others	
	Total Utility Operating Income	
OTHER INCOME		
415--416	Income from Merchandising, Jobbing, and Contract Work: Acct.415 Revenues \$ _____ Acct.416 Costs & Expenses \$ _____ (Net)	
417	Income from Non-utility Operations: Revenues \$ _____ Expenses \$ _____ (Net)	
418	Non-operating Rental Income	
419	Interest and Dividend Income	
421	Miscellaneous Non-operation Income	
	Total Other Income	
	Total Income	
MISCELLANEOUS INCOME DEDUCTIONS		
425	Miscellaneous Amortization	
426	Other Income Deductions	
	Total Income Deductions	
	Income Before Interest Charges	
INTEREST CHARGES		
427	Interest on Long-Term Debt	
428	Amortization of Debt Discount and Expenses	
429	Amortization of Premium on Debt – Credit	
430	Interest on Debt to Associated Companies	
431	Other Interest Expenses	
432	Interest Charged to Construct – Credit	
	Total Interest Charges	
	Net Income	
EARNED SURPLUS		
216	Unappropriated Earned Surplus (at Beginning Of Year)	
CREDITS DURING YEAR		
433	Balances Transferred from Income	
434	Miscellaneous Credits to Surplus*	
	Total Credits	
DEBITS DURING THE YEAR		
435	Miscellaneous Debits to Surplus*	
436	Appropriations of Surplus	
437	Dividends Declared -- Preferred Stock	
438	Dividends Declared -- Common Stock	
	Total Debits	
	Unappropriated Earned Surplus (at End Of Year)	

*Give Detail:

OPERATING REVENUES (Account 400)

Line No.	Acct. No.	Account (a)	Amount for Current Year (b)	Average No. Of Customers During Year (c)	Metered Gals. Of Water Sold (d)
1.		SALES OF WATER			
2.	460	Unmetered Sales to General Customers			
3.		Residential*	\$		
4.		Commercial*			
5.		Industrial*			
6.		Total Unmetered Sales to General Customers			
7.		Metered Sales to General Customers			
8.		Residential*			
9.		Commercial*			
10.		Industrial*			
11.		Total Metered Sales to General Customers			
12.	462	Private Fire Protection Service			
13.	463	Public Fire Protection Service			
14.	464	Other Sales to Public Authorities			
15.	465	Sales to Irrigation Customers			
16.	466	Sales for Resale			
17.	467	Interdepartmental Sales			
18.		Total Sales of Water			
19.		OTHER OPERATING REVENUES			
20.	470	Forfeited Discounts			
21.	471	Miscellaneous Service Revenues			
22.	472	Rents from Water Property			
23.	473	Interdepartmental Rents			
24.	474	Other Water Revenues			
25.		Total Other Operating Revenues			
26.		Total Operating Revenues (Account 400, to Page 11, Line 2)			

* Report if kept separate on books.

OPERATION AND MAINTENANCE EXPENSE ACCOUNTS – CLASS A & B COMPANIES

Line No.	Account (a)	Amount for Current Year (b)
1.	SOURCE OF SUPPLY EXPENSES	
2.	OPERATION	
3.	Operation Supervision and Engineering	\$
4.	Operation Labor and Expenses	
5.	Purchased Water	
6.	Miscellaneous Expenses	
7.	Rents	
8.	Total Operations	
9.	MAINTENANCE	
10.	Maintenance Supervision and Engineering	
11.	Maintenance of Structures and Improvements	
12.	Maintenance of Collecting and Impounding Reservoirs	
13.	Maintenance of Lake, River and Other Intakes	
14.	Maintenance of Wells and Springs	
15.	Maintenance of Infiltration Galleries and Tunnels	
16.	Maintenance of Supply Mains	
17.	Maintenance of Miscellaneous Water Source Plant	
18.	Total Maintenance	
19.	Total Source of Supply Expenses	
20.	PUMPING EXPENSES	
21.	OPERATION	
22.	Operation Supervision and Engineering	
23.	Fuel for Power Production	
24.	Power Production Labor and Expenses	
25.	Fuel or Power Purchased for Pumping	
26.	Pumping Labor and Expenses	
27.	Expenses Transferred – Credit	
28.	Miscellaneous Expenses	
29.	Rents	
30.	Total Operation	
31.	MAINTENANCE	
32.	Maintenance Supervision and Engineering	
33.	Maintenance of Structures and Improvements	
34.	Maintenance of Power Production Equipment	
35.	Maintenance of Pumping Equipment	
36.	Total Maintenance	
37.	Total Pumping Expenses	
38.	WATER TREATMENT EXPENSES	
39.	OPERATION	
40.	Operation Supervision and Engineering	
41.	Chemicals	
42.	Operation Labor and Expenses	
43.	Miscellaneous Expenses	
44.	Rents	
45.	Total Operation	
46.	MAINTENANCE	
47.	Maintenance Supervision and Engineering	
48.	Maintenance of Structures and Improvements	
49.	Maintenance of Water Treatment Equipment	
50.	Total Maintenance	
51.	Total Water Treatment Expenses	

OPERATION AND MAINTENANCE EXPENSE ACCOUNTS – CLASS A & B COMPANIES (continued)		
Line No.	Account (a)	Amount for Current Year (b)
1.	TRANSMISSION AND DISTRIBUTION EXPENSES	
2.	OPERATION	
3.	Acct. 660 Operation Supervision and Engineering	\$
4.	661 Storage Facilities Expenses	
5.	662 Transmission and Distribution Lines Expenses	
6.	663 Meter Expenses	
7.	664 Customer Installations Expenses	
8.	665 Miscellaneous Expenses	
9.	666 Rents	
10.	Total Operations	
11.	MAINTENANCE	
12.	670 Maintenance Supervision and Engineering	
13.	671 Maintenance of Structure and Improvements	
14.	672 Maintenance of Distribution Reservoirs and Standpipes	
15.	673 Maintenance of Transmission and Distribution Mains	
16.	674 Maintenance of Fire Mains	
17.	675 Maintenance of Services	
18.	676 Maintenance of Meters	
19.	677 Maintenance of Hydrants	
20.	678 Maintenance of Miscellaneous Plant	
21.	Total Maintenance	
22.	Total Transmission and Distribution Expenses	
23.	CUSTOMER ACCOUNTS EXPENSES	
24.	OPERATION	
25.	901 Supervision	
26.	902 Meter Reading Expenses	
27.	903 Customer Records and Collection Expenses	
28.	904 Uncollectible Accounts	
29.	905 Miscellaneous Customer Accounts Expenses	
30.	Total Customer Accounts Expenses	
31.	SALES EXPENSES	
32.	OPERATION	
33.	910 Sales Expenses	
34.	Total Sales Expenses	
35.	ADMINISTRATIVE AND GENERAL EXPENSES	
36.	OPERATION	
37.	920 Administrative and General Salaries	
38.	921 Office Supplies and Other Expenses	
39.	922 Administrative Expenses Transferred -- Credit	
40.	923 Outside Services Employed	
41.	924 Property Insurance	
42.	925 Injuries and Damages	
43.	926 Employee Pensions and Benefits	
44.	927 Franchise Requirements	
45.	928 Regulatory Commission Expenses	
46.	929 Duplicate Charges – Credit	
47.	930 Miscellaneous General Expenses	
48.	931 Rents	
49.	Total Operation	
50.	MAINTENANCE	
51.	932 Maintenance of General Plant	
52.	Total Administrative and General Expenses	
53.	Total Operation and Maintenance Expenses	

PUMPING STATION EQUIPMENT

1. Use separate columns for each pump and associated power equipment. Use insert sheets if needed.
2. If the utility operates more than one integrated meter system, use insert sheets to show information requested below for each system.
3. Omit data regarding pumps in meter softening plants, which are contained in Schedule 27.

Line No.	Items (a)	(b)	(c)	(d)	(e)
1.	PUMPING EQUIPMENT				
2.	Identification (or mfr's serial) number, description, etc., of each pump				
3.	Identification number or description of well or other source of supply to which pump is connected				
4.	Type (power, steam, centrifugal, air lift)				
5.	Purpose of pump (distribution, aeration, transfer, filtration or backwash, etc.)				
6.	Steam and power pumps:				
7.	Manufacturer				
8.	Rated capacity -- gallons per minute				
9.	Single, duplex, double-acting, compound, condensing or non-condensing, turbines, etc.				
10.	Diameter of steam and water cylinders, length of stroke				
11.	Centrifugal Pumps:				
12.	Manufacturer				
13.	Type				
14.	Rated capacity -- gallons per minute				
15.	Discharge head, in feet				
16.	Revolutions per minute				
17.	Number of stages				
18.	Connection -- belt, gear, or direct				
19.	Average number of hours operated per day				
20.	POWER EQUIPMENT				
21.	Motive power for pump (steam, gas or oil engine, electric motor or water turbine)				
22.	Type				
23.	Manufacturer				
24.	Rated horsepower				
25.	Boiler data:				
26.	Identification number or description of each				
27.	Manufacturer				
28.	Type (water tube, tubular vertical, tubular horizontal)				
29.	Dimensions (number tubes, diameter, length)				
30.	Rated Horsepower				
31.	Electric generators:				
32.	Identification number or description of each				
33.	Manufacturer				
34.	Motive power (steam, gas or oil engine, hydraulic)				
35.	Connection -- belt, gear or direct				
36.	Rated capacity in kilovolt -- amperes				
37.	Air compressors:				
38.	Identification number or description				
39.	Manufacturer				
40.	Bore and stroke				
41.	Size of air discharge head				
42.	Submergence of air left head in feet when not pumping				
43.	Estimated average draw down during operation				
44.	Pounds pressure required to blow well				
45.	Pounds pressure required after air left begins operating				

RESERVOIRS, STANDPIPES AND PURIFICATION SYSTEMS

Use separate columns for each reservoir, standpipe, or purification system, as the case may be, using insert sheets if necessary.

Line No.	Items (a)	Unit (b)	Unit (c)	Unit (d)	Unit (e)	Unit (f)
1.	RESERVOIRS					
2.	Identification number or description of each					
3.	Use (source of supply, or clear water)					
4.	Kind (earthen or masonry)					
5.	Covered or open					
6.	Elevation above pumping station					
7.	Distance from pumping station					
8.	Total capacity in gallons					
9.						
10.	STANDPIPES OR ELEVATED TANKS					
11.	Identification number or description of each					
12.	Material (steel, wood, concrete, etc.)					
13.	Height of water column					
14.	Diameter of tank					
15.	Elevation of inlet above pumping station					
16.	Distance from pumping station					
17.	Capacity of each in gallons					
18.						
19.	PURIFICATION SYSTEMS					
20.	Location or description of each					
21.	Describe pretreatment, if any					
22.	Sedimentation:					
23.	Dimensions of each settling basin					
24.	Kind of coagulant					
25.	Pounds of coagulant used during year					
26.	Sand filtration:					
27.	Slow or rapid					
28.	Open or covered					
29.	Dimensions of surface beds					
30.	Capacity of beds, gallons per day					
31.	Pressure filters:					
32.	Type of each					
33.	Capacity of each					
34.						
35.	Sterilization—is meter sterilized?					
36.	Agent used (liquid chlorine, etc.)					Post-chlorination?
37.	Quantity used during year					
38.	Gallons of water used per year in washing filters (estimated if not metered)					
39.	How frequently is an analysis made of the water supplied?					
40.	Give result of last analysis					
41.						
42.	WATER SOFTENING PLANT					
43.	Method					
44.	Raw water reservoir capacity					
45.	Settling basins -- size of each					
46.	Equipment description and make					
47.	Aeration pump -- gpm. capacity and motor hp.					
48.	Transfer pump -- gpm. capacity and motor hp.					
49.	Backwash pump --gpm. capacity and motor hp.					
50.	Agitator motor hp.					
51.	Compressor motor hp.					

FEET OF TRANSMISSION AND DISTRIBUTION MAINS

1. Explain any important items included in column (f).
2. New mains are those laid primarily for the purpose of serving new customers: replacement are mains laid to serve customers already receiving water service, regardless of the size of mains replaced.

Line No.	Kind of Pipe (cast iron, galvanized iron, black steel, etc.) (a)	Diameter in Inches (b)	In Use First Of Year (c)	Added During Year			Retirements During Year (g)	Adjustments Debit or (Credit) (h)	In Use End Of Year (i)
				New Mains (d)	Replace- ments (e)	Total (f)			
1.	Transmission Mains								
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.	Total Trans.								
10.	Distribution Mains								
11.									
12.									
13.									
14.									
15.									
16.									
17.									
18.									
19.									
20.									
21.									
22.									
23.									
24.	Total Dist.								

SERVICES

Line No.	Size and Kind of Pipe (a)	Utility Owned Services in Use				Service in Use End Of Year Not Included in Utility Accounts (f)
		First Of Year (b)	Added During Year (c)	Removed or Disconnected During Year (d)	End Of Year (e)	
25.	½ inch lead					
26.	½ inch copper					
27.	½ inch iron					
28.	¾ inch lead					
29.	¾ inch copper					
30.	¾ inch iron					
31.	1 inch lead					
32.	1 inch copper					
33.	1 inch iron					
34.	1½ inch lead					
35.	1½ inch copper					
36.	1½ inch iron					
37.	2 inch					
38.	Total					

NOTE: Show additional information for Transmission and Distributions Mains on separate sheet(s).

METERS							
Line No.	Use (a)	Size (b)	Number of Utility Owned Meters				Number of Meters Owned by Customers in Use End Of Year (g)
			First Of Year (c)	Added During Year (d)	Removed or Disconnected During Year (e)	End Of Year (f)	
1.	In Residential Use						
2.		1/2"					
3.		5/8"					
4.		3/4"					
5.		1"					
6.	Total In Residential Use						
7.	In Commercial Use						
8.		1/2"					
9.		5/8"					
10.		3/4"					
11.		1"					
12.							
13.							
14.	Total In Commercial Use						
15.	In Industrial Use						
16.							
17.							
18.							
19.							
20.	Total In Industrial Use						
21.	In Public Use						
22.							
23.							
24.							
25.	Total In Public Use						
26.	TOTALS IN USE						
27.	In Stock						
28.							
29.	TOTAL ALL METERS						
HYDRANTS							
Line No.	Description (Size of branch or valve opening type, number and size of nozzles, etc.) (a)	Number of Utility Owned Hydrants				No. Customer-Owned Hydrants in Service End Of Year (f)	
		No. in Service First Of Year (b)	Added During Year (c)	Removed During Year (d)	No. in Service End Of Year (e)		
30.	Public Fire Protection						
31.							
32.							
33.							
34.							
35.							
36.							
37.	Private Fire Protection						
38.							
39.							
40.							
41.							
42.	Total Hydrants Other than Fire						
43.	TOTAL ALL HYDRANTS						

NOTE: Show additional information for Meters and Hydrants on separate sheet(s).

1.	Important Physical Changes During Year
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	
21.	
22.	
23.	
24.	
25.	
26.	
27.	
28.	

VERIFICATION

The foregoing report must be verified by the oath of the office having control of the accounting of the respondent. The oath required may be taken before any person authorized to administer an oath by the laws of the State in which the same is taken.

OATH

(To be made by the officer having control of the accounting of the respondent.)

State of _____

SS:

County of _____

_____ makes oath and says that he/she is _____
(Insert here the name of the affiant.) (Insert here the official title of the affiant.)

of _____
(Insert here the exact legal title of name of the respondent.)

that it is his duty to have supervision over the books of account of the respondent and that to the best of his/her knowledge and belief such books have, during the period covered by the foregoing report, been kept in good faith in accordance with the accounting and other orders of the New Mexico Public Regulation Commission, effective during said period, that has examined the said report, and to the best of his/her knowledge and belief the information contained in the said report is, insofar as it relates to matters of account, in accordance with the said books of account; that he/she believes that all other statements of fact contained in the said report are true, and that the said report is correct statement of the business and affairs of the above-named respondent in respect to each and every matter set forth

therein during the period from and including _____, 20____,

to and including _____, 20____.

(Signature of affiant)

Subscribed and sworn to before me, a _____, is and for the State and

County above named, this _____ day of _____, 20____

My commission expires _____

Signature of officer authorized to administer oaths)

New Mexico Jurisdictional Information
 Year Ending December 31, 20__

Water Company Name _____

Address _____

Phone Number _____

Person Completing Form _____

Customer Class	Residential	Other	Total
Number of Customers			
Gallon Sales (Thousands)			
Gross Revenues			
Avg. Annual Gallons Per Customer (1)			
Avg. Annual Bill per Customer (2)			
Avg. Monthly Bill per Customer (3)			
Avg. Gross Revenue per Gal. sold (4)			

Directions for the completion of (1), (2), (3), (4):

- (1) Divide gallon sales by number of customers.
- (2) Divide gross revenues by number of customers.
- (3) Divide (2) by 12 months.
- (4) Divide gross revenues by gallon sales.