

**APPLICATION FOR FY19 FIRE PROTECTION GRANT**  
**Applications will be accepted from July 20 to September 20, 2018**

**Eligibility:**

All fire departments currently certified and funded by the New Mexico State Fire Marshal's Office are eligible to participate in the fire protection grant process.

**Only one grant application per department may be submitted.**

Note: Any fire department that is awarded a grant and consequently loses its qualification to participate in the Fire Protection Funding process shall return the apparatus and/or equipment to the State Fire Marshal for redistribution as per 59A-53 NMSA 1978 and Title 10 Chapter 25 Part 10 of the NMAC.

**Maximum Award and Matching Funds**

The maximum amount awarded to a single applicant will not exceed \$100,000, with a **minimum matching funds commitment from the department:**

- Grant requests of \$10,000 or less require no matching commitment.
- Grant requests of \$10,001 to \$50,000 require a 5% commitment
- Grant requests of \$50,001 to \$100,000 require a 10% commitment

Costs exceeding the grant amount shall be the responsibility of the local government. State fire funds may be used for this purpose with proper approval from the New Mexico State Fire Marshal's Office.

**Signatures/Commitment of Funds**

The fire chief and the fiscal agent for the local government shall sign the application indicating a commitment to comply with the procurement and reporting requirements of the award. In addition, the fiscal agent shall sign the Fiscal Agent Commitment Statement indicating a commitment of these funds for the awarded project and a commitment of the matching funds. Applications submitted without **both** signatures will not be considered.

**MINIMUM REQUIREMENTS**

**NFIRS Reporting**

All applicants **shall be** in compliance with the reporting requirements of the New Mexico State Fire Marshal's Office utilizing the National Fire Incident Reporting System (NFIRS) per 59A-52 NMSA 1978 and Title 10 Chapter 25 Part 10 of the NMAC. Applicants with delinquent NFIRS reports for the period of July 2017 to June 2018 at the time the application period closes will not be considered.

**Pump Testing**

All rated fire pumps shall undergo annual pump tests to ensure proper function and firefighter safety; therefore, the New Mexico Fire Protection Grant Council is requiring apparatus pump tests be conducted on each apparatus with rated fire pumps and documented in a Pump Test Data Log and verified by a signed and notarized affidavit.

- All annual pump tests shall be in accordance with NFPA 1901 and the Insurance Service Office (ISO) requirements.
- **A Pump Test Data Log** (attached) must be completed and uploaded with the application. The electronic Excel Spreadsheet is available on the Grant website.
- **An Affidavit** (attached) signed by the Fire Chief and notarized verifying that three years of pump test records exist for each apparatus with a rated fire pump and are on file with the department must be uploaded with the application. A .pdf file of the Affidavit is available on the Grant website. Note: Notary signature and seal must be clear and legible.

**ADDITIONAL INFORMATION**

All the information contained in the application is carefully reviewed and considered. In addition to general information and data provided, thorough and clear narrative responses are critical to helping reviewers understand the needs of the department relative to the request.

The department may request funding for apparatus, PPE, communication equipment or another justified critical need. All apparatus must meet NFPA Standards. Equipment/apparatus specifications are subject to review by the Fire Marshal's Office. The department must have the capability to immediately house apparatus properly. NFPA listed equipment may be included with the purchase of apparatus.

A Completion Checklist (attached) is provided to assist with ensuring that each application requirement has been addressed.