



**NEW MEXICO STATE FIRE MARSHAL'S OFFICE
FIRE CODE ENFORCEMENT BUREAU**

P.O. Box 1269
Santa Fe, NM 87504
TOLL FREE: 1-800-244-6702
FAX: (505) 476-0100



APPLICATION FOR CERTIFICATE OF FITNESS

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____

Please fill out the appropriate sections below which apply to your Certificate of Fitness

EMAIL ADDRESS _____ *(Provide a copy of your email address with this application)*

NEW CERTIFICATE APPLICATION *RENEWAL APPLICATION*

AUTOMATIC FIRE SPRINKLER SYSTEMS, FIRE PUMP & STAND PIPE SYSTEMS
(complete the following Information)

Name of Qualified Party: _____

NMRLD/ CID MS-12 or JS-12 Number: _____ *Provide a copy of license with this application*

Chemical Fire Suppression Systems (UL300/FM200, Etc.) *(complete the following Information)*

Name of Qualified Party: _____

NMRLD/ CID MS-14 Number: _____ *Provide a copy of license with this application*

Automatic Fire Detection & Alarm Systems *(complete the following Information)*

Name of Qualified Party: _____

Type of NMRLD/CID License: _____ Number: _____

Portable Fire Extinguishers *(complete the following Information)*

Which of the following does your company utilize for the purposes of maintenance, servicing, and recharging of portable fire extinguishers?

Fixed Location Mobile Recharging Service Both

Does your company agree to be inspected to determine compliance (See Below) at any time during normal business hours?

YES NO

Signature of Company Owner/ Branch Manger

Date

OFFICE USE ONLY

| | | | |
|--|---|----------------------|----------------------|
| CID LICENCING REQUIREMENTS MET? <input type="checkbox"/> YES <input type="checkbox"/> NO | CERTIFICATE ISSUED <input type="checkbox"/> YES <input type="checkbox"/> REJECTED | CERTIFICATE # | SFMO REVIEWER |
|--|---|----------------------|----------------------|



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**Required Documentation for
Certificate of Fitness Application**

Please review the following information as to any and all documentation, which will be required to obtain a certificate of fitness for your company. Documentation requirements for each discipline are listed below. Please review the requirements and submit all documentation requested.

Automatic Fire Sprinkler System, Fire Pumps & Standpipe Systems

To receive a Fire sprinkler endorsement, please provide the following:

1. Completed Certificate of Fitness Application
2. Copy of New Mexico Construction Industries Division MS-12 (Fire Protection Sprinkler or JS-12 (Journeyman Sprinkler) license.
NOTE: The qualifying party must be on the company payroll, and cannot be a subcontractor.
3. Copy of training and education
4. Any Certifications from the manufacturer

Chemical Fire Suppression Systems UL300, FM200, INERGEN Systems, Etc.

To receive a Chemical Suppression System Endorsement, please provide the following:

1. Completed Certificate of Fitness Application
2. Copy of New Mexico Construction Industries Division MS-14 (Fire Protection Sprinkler Systems) or JS-12 (Dry Chemical Fire Protection) Contractor) license.
NOTE: The qualifying party must be on the company payroll, and cannot be a subcontractor.
3. Copy of training and education
4. Any Certifications from the manufacturer

Automatic Fire Detection & Alarm Systems

To receive a Fire Detection & Alarm Systems Endorsement, please provide the following:

1. Completed Certificate of Fitness Application
2. Copy of New Mexico Construction Industries Division ES-3 (Low Voltage Special Systems) or EE-98 (Residential & Commercial Electrical) license.
NOTE: The qualifying party must be on the company payroll, and cannot be a subcontractor.
3. Copy of training and education
4. Any Certifications from the manufacturer

Portable Fire Extinguishers

To receive a Portable Fire extinguisher Endorsement, please provide the following:

1. Completed Certificate of Fitness Application
2. Copies of Training from the Manufacturer
3. Provide an affidavit that the company has the ability to re-service and recharge all types of fire extinguishers as per the requirements set fourth in latest edition of NFPA 10 Standard for portable Fire Extinguishers, and agrees that its mobile and/or fixed facilities can be inspected at any time during normal business hours, on normal business days, to determine compliance.

If applying for more than one discipline, only one copy of the completed Certificate of Fitness Application will be required for submittal. Please include all required documentation required if applying for multiple discipline endorsements. ***Failure to provide any required documentation, and proper license verification, will result in automatic rejection of the application.***