

Job Description

Job Title Transportation State Investigator (PRC #4193)
Job ID 102437
Posting End Date 11/07/2018
Location Santa Fe
Full/Part Time Full-Time
Regular/Temporary Regular - PERM for State
Agency Public Regulation Commission
Job Posting Type Standard Requisition
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Salary

\$15.28 - \$26.59 Hourly
 \$31,782 - \$55,307 Annually
 This position is a Pay Band 65

Purpose of Position

Interviews are anticipated to be conducted within two weeks of closing date.

Why does the job exist?

This position conducts safety and compliance inspections of Motor Carriers. This position investigates consumer complaints, enforces state and federal safety regulations, as well as financial responsibility requirements.

How does it get done?

- Investigate and respond to Motor Carrier complaints
- Interview suspects, witnesses and obtain statements for reporting purposes
- Technical writing
- Conduct Safety Audits and inspections
- Testimony
- On going training

Who are the customers?

The general public, Intrastate Motor carriers, and New Mexico Public Regulation Commission staff.

Ideal Candidate

The Ideal Candidate will have experience in the following:

- Investigations
- Testimony
- Report writing
- Safety compliance

Minimum Qualification

Bachelor's degree from an accredited college or university in Accounting, Business Administration, Finance, Public Administration, Criminology or other related field and two (2) years of experience in accounting, auditing and investigation, or insurance adjusting and investigating or investigative report writing. Substitutions Apply. See Substitution Table below.

Substitution Table

These combinations of education and experience qualify you for the position:

| | Education | | Experience | | Education | | Experience |
|---|--|-----|-----------------------|----|---|-----|-----------------------|
| 1 | High School Diploma or Equivalent | AND | 6 years of experience | OR | High School Diploma or Equivalent | AND | 6 years of experience |
| 2 | Associate's degree in the field(s) specified in the minimum qualification | AND | 4 years of experience | | Associate's degree or higher in any field | AND | 6 years of experience |
| 3 | Bachelor's degree in the field(s) specified in the minimum qualification | AND | 2 years of experience | | | | |
| 4 | Master's degree or higher in the field(s) specified in the minimum qualification | AND | 0 years of experience | | | | |

* Education and years of experience must be related to the purpose of the position.

* If Minimum Qualification requires a specific number of "semester hours" in a field (e.g. 6 semester hours in Accounting), applicants MUST have those semester hours in order to meet the minimum qualifications. No substitutions apply for semester hours.

Employment Requirements

Must possess and maintain a current Defensive Driving Course Certificate from the State of New Mexico or must pass and receive Defensive Driving Course Certification within six (6) months of date of hire as a condition of continued employment. Preference will be given to applicants with an ability to speak, read, and write Spanish.

Working Conditions