

## Job Description

<b>Job Title</b>	IT NETWORK ADMINISTRATOR (PRC # 4278)
<b>Job ID</b>	103718
<b>Posting End Date</b>	01/14/2019
<b>Location</b>	Santa Fe
<b>Full/Part Time</b>	Full-Time
<b>Regular/Temporary</b>	Regular - PERM for State
<b>Agency</b>	Public Regulation Commission
<b>Job Posting Type</b>	Standard Requisition
<b>For more Job Requirements &amp; Classification Description:</b>	<a href="#">Click Here</a>

[Return to Previous Page](#)

[Switch to Internal View](#)

### Salary

\$22.04 - \$36.75 Hourly

\$45,843 - \$76,430 Annually

This position is a Pay Band ID

### Why does the job exist?

This position functions as the Network Administrator for the New Mexico Public Regulation Commission (NMPRC) by providing maintenance and support to the network including ensuring that all switches and routers are functioning properly.

### How does it get done?

- Maintain and ensure that the PRC active directory is functioning properly and that the policy on the active directory is updated
- Maintain and support the VIPER anti virus, TRACKIT and LANSWEEPER servers to ensure that they are functioning properly
- Analyze users' needs, develop use cases, design, develop and maintain custom software
- Monitor communications network performance
- Research and assess emerging technologies

### Who are the customers?

NMPRC staff  
Citizens of New Mexico

### Ideal Candidate

The ideal candidate would possess:

Eight years of troubleshooting and maintaining the security of a network  
Eight years of working in Network Administration in a CISCO/Microsoft environment

### Minimum Qualification

Associate's degree in Computer Science, Management Information Systems (MIS), Information Technology, Engineering or similar technical degree and two (2) years of experience in end user support, systems administration or network administration. Substitutions Apply. See Substitution Table below.

### Substitution Table

These combinations of education and experience qualify you for the position:

Education	Experience	Education	Experience
-----------	------------	-----------	------------

	Education		Experience		Education		Experience
1	High School Diploma or Equivalent	AND	4 years of experience	OR	High School Diploma or Equivalent	AND	4 years of experience
2	Associate's degree in the field(s) specified in the minimum qualification	AND	2 years of experience		Associate's degree or higher in any field	AND	4 years of experience
3	Bachelor's degree or higher in the field(s) specified in the minimum qualification	AND	0 years of experience				

• Education and years of experience must be related to the purpose of the position.

• If Minimum Qualification requires a specific number of "semester hours" in a field (e.g. 6 semester hours in Accounting), applicants MUST have those semester hours in order to meet the minimum qualifications. No substitutions apply for semester hours.

#### Employment Requirements

Pre-employment background investigation is required and is conditional pending results.

#### Supplemental Information

Benefits:

Do you know what Total Compensation is? [Click here](#)

Agency Contact Information: Rene Kepler, HR Manager, 505-827-4324 [Email](#)

For information on Statutory Requirements for this position, click the Classification Description link on the job advertisement.

#### Bargaining Unit Position

This position is not covered by a collective bargaining agreement.